SELF PASSWORD RESET – ENROLLMENT



Step 1 – Open <u>www.pll.co.in</u> and go to "Self password reset" option.

Step 2 – Login using your active credentials

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Step 3 – "Click Here" for enrollment

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	orid Welcome! This portal offers you the power of password self-service! Password Reset: Securely reset your machine password without help deak assistance. Account Uniod: Uniod your account when you get locket out without help deak assistance. Exercit now to enjoy these benefit: Citis here	 Co ☆ S D 2 2 Mes Crosse and do 1 * search treatives
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Please enroll for the forced verification methods enabled for your account.

Ô	Microsoft Authenticator	
	 Install Microsoft Authenticator. Go to the Microsoft Authenticator app. Select Add account > Other (Google, Facebook, etc.). Scan the displayed QR code. A one-time-passcode is generated in the app. 	
	Can't scan the QR code?	
	4. Enter the code generated by the Microsoft Authenticator app	
	Step 1 of 1	Next

Step 4 – On your mobile go to Playstore(Android) / App Store(Apple). Search for Microsoft Authenticator and install it. If already installed, skip this step and move to step 5.

Step 5 – Open Authenticator app and click on the + icon

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Step 6 – Select "Other Account" option. A scan windows will open scan the QR is Step 3



Step 7 - You will find your account in the "Authenticator" dashboard now



Step 8 – Click on the new account and look for an OTP



Step 9 - Enter the OTP on the system and click on "Next".



Step 10 – Enrolment complete.

SELF PASSWORD RESET FORGOT PASSWORD / PASSWORD RESET / ACCOUNT UNLOCK



Step 1 – Open <u>www.pll.co.in</u> and go to "Self password reset" option.

Step 2 – For **PASSPORT RESET**, login with your active credentials.

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Step 3 – Change your password.



Step 4 – For **FORGOT PASSPORT**, click on "Forgot your password?" and enter your empid.

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Please check your Microsoft Authenticator App

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Step 5 – Open Authenticator app and click on account with your empid



Step 6 – Enter OTP from app in the system as seen in step 4. Now you will see option to create a new password.

Step 7 - For ACCOUNT UNLOCK, click on "Account Locked out?" and enter your empid.

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Step 8 - Open Authenticator app and click on account with your empid



Step 9 – Enter OTP from app in the system as seen in step 7. Verify your identity with a Captcha and click "Unlock Account".

